

**PROCEDURAL RULES
FOR READMISSION FOLLOWING ACADEMIC DISQUALIFICATION**

1. Notification of disqualification will be mailed to the student by registered mail, return receipt requested, as soon as practicable after grades have been received and recorded by the Office of the Dean.
2. A student who has been academically disqualified and who is eligible and desires to petition the faculty of the School of Law for probationary readmission must do so by delivering a readmission petition to the Office of the Dean no later than thirty (30) calendar days prior to the commencement of classes in the semester for which the student seeks readmission
3. It is incumbent upon students to maintain a current mailing address on file in the Office of the Dean.
4. "Delivery to the Office of the Dean for the purposes of these rules shall only be accomplished when the petition is physically received in the Office of the Dean by the Dean or his/her designee.
5. The Committee will report its decision within 30 days after the date of the receipt of the student of his/her notice of disqualification (the date of receipt recorded on the return receipt). Eligible petitioners whose petition is still pending at the commencement of the semester for which readmission is sought will be permitted to complete registration and begin classes; the academic status of such student is pending, and the student is not in good standing. Should the Committee deny the petition, the student must cease the course work, the registration is automatically cancelled, and the academic record of the student shall make no reference to the semester thus begun. Such a student's eligibility for refund of all or any fees which may have been, prior to denial of the petition, paid for the semester shall be determined entirely under UND regulations regarding return of fees, and this permission to begin the semester on a "status pending" does not affect or assist in the request for refund.
6. A petition shall contain an address and a telephone number through which the petitioner may be reached for all purposes and proceedings connected with the petition. Petitions which fail to contain this information shall be considered never to have been filed. Should reasonable efforts by the law school fail to reach petitioner through the address and telephone number supplied in the petition, the petition shall be considered to have been abandoned and withdrawn. A petitioner may change the address or telephone number provided in his/her petition, but only by written communication addressed to the Dean, and such change(s) shall be effective only when physically received in the Office of the Dean by the Dean or his/her designee.
7. The Dean may alter the time periods for submission and reporting if events make adherence to the schedule impracticable.
8. The petitioner shall be afforded an opportunity to appear personally before the Committee in support of his/her petition. The Committee will consider relevant affidavits of third parties. Such affidavits shall be attached to and submitted with the petition. Any other evidence shall be considered at the discretion of the Committee. A petitioner desiring to appear personally before the Committee must so state in the petition.
9. For purposes of considering petitions under these rules, a quorum shall consist of three eligible committee members.